

Child Fatality Near Fatality External Review Panel

Meeting Summary

November 16, 2015

- Meeting held at Kentucky Coalition Against Domestic Violence
- Newest panel member introduced, Detective Sergeant Scott Lingle of Kentucky State Police Post 6
- September 14 meeting minutes approved by consensus
- Financial report submitted by Tom Cannady summarizing expenses through November 2015
- Request- For-Proposals (RFPs) for additional forensic medical analysts and social work analysts have been returned to Finance for approval. There were 3 bids for the social work analyst and 1 bid for the forensic medical analyst. [Tom to send bids to personnel committee reviewers for input on selection](#)
- Letter to hospital administrators regarding safe sleep and abusive head trauma was mailed October 28 to birthing hospitals
- [Staff to send summary of today's meeting this week to include any action points discussed](#)
- [Lyn Bruckner will modify the panel's legislative policy to reflect changes discussed](#)
- Need to determine law enforcement agencies that do not use electronic transmittal of records notification. [Tina Webb to send to justice staff a list of law enforcement agencies that currently utilize the JC3. She will also send a triage case tool and compare DCBS criteria vs. national criteria. **Recommendation: Work to develop a model protocol of contacting DCBS before AND after the JC3**](#)
- [Dr. Ralston will verify with Vital Statistics regarding the number of child deaths occurring the past 5 years](#)
- [Recommendation: create a tighter process for screening reports, but needs further panel discussion – add to January agenda](#)
- La'Quida to add a "burn" category to the data tool
- [Lyn Bruckner to draft letter to the hospital that refused the examination DCBS requested involving case _____](#)
- CHFS Secretary Audrey Haynes addressed the Panel and shared progress made on recommendations to their Cabinet from the 2014 annual report. [Panel to draft a formal request to Sec. Haynes requesting social worker case load figures](#)
- [Panel agreed to review remaining cases on the agenda assigned to their work group and make a determination for each of those cases by Monday November 23](#)
- [Staff to send updated email addresses to all panel members including work group assignment](#)
- Judge Crittenden requested the panel think of creating a vice chair position. [Joel Griffith nominated and will get back to the panel about accepting](#)

- Discussion to continue meeting on the 3rd Monday every other month. Next meeting January 25th. This discussion included the *recommendation to possibly hold a 2-3 day working meeting to review as many cases as possible by the panel in March. A sub committee was formed to work on the details. Members of that committee are Melissa Currie, Jenny Oldham and _____* The regularly scheduled meeting would be Monday March 21.

Cases Reviewed: